

VISION STATEMENT

“You make the difference – today, tomorrow, together”



AIMS STATEMENT

- **To provide a warm, friendly, welcoming environment where partnerships are built, valued and understood.**
- **To provide a rich and stimulating environment which enables the unique child to become a competent learner.**
 - **Working together for our local community.**

WHAT OFSTED SAYS ABOUT OUR NURSERY SCHOOL & CHILDREN'S CENTRE

Here is a sample of some of the comments, from our last OFSTED inspection in June 2009. The full report is available from the School Office, on request.

'This is a good nursery school and children's centre. It has some outstanding features and provides children with a very caring and stimulating setting in which to learn.'

'Children's achievement in the nursery is good, because of consistently good quality teaching and learning.'

'Outstanding spiritual, moral, social and cultural development means children behave in an exemplary manner and are kind and considerate to others. Relationships are excellent, and this makes a very positive contribution to the harmonious atmosphere evident in all aspects of the nursery.'

'The nursery makes outstanding provision for the welfare of all children and fully meets statutory safeguarding requirements. All aspects of the nursery, wrap-around and day care provision are underpinned by rigorous systems to ensure children's health, safety and well-being. The welfare of children is at the heart of the nursery's work and all children are cherished as unique individuals.'

'This highly effective children's centre serves the needs of its community extremely well. It truly lives its vision: 'You make the difference – today, tomorrow, together'. It provides a warm, welcoming and safe environment for children and families...'

'The centre team know and understand their community extremely well and this informs very high quality provision..... The centre's early years practitioners demonstrate outstanding specialist skills and a thorough understanding of the requirements for the Early Years Foundation Stage. This promotes children's learning and development exceptionally well.'

THE CURRICULUM

Young children learn best when they are working at self chosen activities. They work from first hand experiences and are encouraged to make choices, explore, examine, investigate, discuss and solve problems. Through their experiences children are developing knowledge, concepts, attitudes and skills. Highly trained practitioners provide materials and experiences working alongside children to promote growth and learning in the areas of social, intellectual, physical, emotional and spiritual development. Much of the work is child initiated with the staff supporting the children's learning by extending their knowledge and understanding. This work is balanced by activities that are adult led to develop particular skills or ideas, e.g., our theme work that aims to increase the children's awareness of their environment and their place within it.



The Nursery is planned and organised in line with the Early Years Foundation Stage Curriculum through which the children work towards the Early Learning Goals.

The Early Learning goals are divided into six areas of learning. These are;

- ◆ Personal, Social & Emotional development
- ◆ Communication, Language & Literacy
- ◆ Problem Solving, Reasoning & Numeracy
- ◆ Knowledge & Understanding of the World
- ◆ Physical development
- ◆ Creative development

Across the six areas of learning, we place great emphasis on developing children's independence and thinking skills

Personal, Social & Emotional development

Successful personal, social and emotional development is vital for very young children in all aspects of their lives and gives them the best opportunity for success in all other areas of learning. It is crucial that adults provide the experiences and support that young children need to develop a positive view of themselves.



Communication, Language & Literacy



This area of learning includes:

- Speaking & listening in different situations and for different reasons
- Being read a wide range of books, re-telling stories and reading simple texts
- Writing for a variety of purposes
- Using communication to support and develop thinking skills

Problem Solving, Reasoning and Numeracy



This area of learning includes counting, sorting, matching, seeking patterns, making connections, recognising relationships and working with numbers, shapes & measures. Mathematical understanding should be developed through stories, songs, games, practical activities and imaginative play so that children enjoy using and experimenting with numbers, begin to learn about calculating and understand simple concepts related to shape, space and measure.

Knowledge & Understanding of the World

In this area of learning, children are developing the important knowledge, skills and understanding that help them to make sense of the world. This forms the foundation for later work in science, design & technology, cultural understanding history, geography and information & communication technology (ICT). Again knowledge is developed through a wide range of practical activities based on investigation and exploration.



Physical development

Physical development is about improving skills of co-ordination, control, manipulation and movement. It helps children gain confidence in what they can do and enables them to feel and understand the positive benefits of being healthy & active.

Creative development

This area of learning includes art, music, dance, role-play and imaginative play. Being creative enables children to make connections between one area of learning and another and so extend their understanding. Expression through creativity is key in building self esteem and emotional well being.



We aim to ensure that your child has access to a wide range of activities and experiences in a secure and happy environment that allows them to make good progress – and to have fun at the same time!!

THE OUTDOOR CURRICULUM

Children learn and are taught all the areas of learning outside as well as inside. There are opportunities for developing communication skills, problem solving and skills of exploration and investigation, as well as their creativity and physical skills.



We use the outside area even in the winter, so please ensure your child always comes with a coat, hat & gloves in the cold months!



GENERAL INFORMATION

School Hours

Morning session;	9.00am-11.30am	plus one day a week 9.00am -2pm
Afternoon session;	12.45pm-3.15pm	plus one day a week 9.00am -2pm

We offer a flexible start for the first ten minutes of each session to allow you to speak to your child's family leader or settle them at an activity. In addition we also open the doors 5 minutes early at the end of each session to avoid congestion with parking. Places in the Nursery School are usually part-time, with children attending either the morning or afternoon session. We appreciate that it can be difficult organising young children and getting them to a venue on time. Therefore the first fifteen minutes of session is more relaxed to enable you to arrive, register your child with an adult at the door and then help your child to self register by finding their name card and photo. After this please settle your child at an activity or have a chat with a practitioner if necessary.

Late Collection

If you will be late collecting your child from their nursery session, please call the office staff as soon as possible to let them know. If a child is collected more than 10 minutes late we will take the child over to the Nurture Nursery where a charge of £3.60 per hour or part of, will be charged.

Admission Policy

The School has an Admission Policy, and follows all local authority criteria with regard to admissions. A copy can be obtained from the School Office.

Collecting your Child

Please let the Nursery staff know if someone different will be collecting your child. In the interest of safety, we would not allow a child to go home with an adult we did not know, unless we had been notified. In this instance, an adult would be considered to be someone aged 16 years or over. We will ask you to complete a brief form to help us identify this individual and to give us an agreed password.

Key Worker / Family Groups

When your child enters our setting, they will be attached to a particular member of staff and placed in their 'Family Group'. This is to help the children settle in and to give them a greater feeling of security. Please feel free to share day to day issues, celebrate achievements or discuss any concerns you have with this member of the team.

Refreshment & School Fund

Every child has access to a drink of milk or water and to encourage healthy eating, a healthy eating snack bar operates during the session. To offset costs, it would be really helpful if parents could bring in 2 pieces of fruit, per child, per week – either on a Monday or Wednesday – which staff will wash & prepare. Please be sure to tell us of any allergies/food intolerances, your child may suffer from.

We have a voluntary School Fund of £1.50 per week, to which you are welcome to contribute. We would be grateful if this could be given on Mondays to the family group leader, using the envelopes provided.

The School Fund is used for purchasing such items as cooking ingredients, animal food, seeds for growing, etc. It also pays for some of the outings that we organise for the children and specialist music provision/story teller.

Behaviour

We expect and praise good moral and social behaviour. Children are encouraged to be kind and considerate to each other. Children may often be rewarded with stickers for good work, being helpful or being brave. We have a system whereby each family has a 'reward' pet which is sent home with a different child each day. It has a recording device attached so parents can celebrate the good work or behaviour for which it was rewarded. A copy of the School Personal & Social Behaviour policy is available upon request.

The Staff at this Centre will not tolerate any acts of either verbal or physical aggression directed towards themselves or any of the Centre staff. Any person demonstrating aggressive behaviour will be asked to leave the premises and be removed from the Centre.

In cases of physical aggression the centre will not hesitate to report the matter to the police and seek immediate assistance if necessary.

Special Educational Needs

The School offers excellent facilities and opportunities for children who have, or may be later identified as having, 'additional needs'.

A comment from the Ofsted report January 2011

'High-quality early years education is enabling children to fulfil their potential. Children are well behaved and relate well to one another. High numbers of children with special educational needs and/or disabilities attend the nursery and their needs are met extremely well.'

The School & Centre helps to identify early, any children with additional needs and parents are kept regularly informed about their child's progress. The Nursery School involves and works with a number of outside agencies to help and support children with additional needs Education Psychologists, Special Therapist and the Disability, Illness, Sensory & Communication Support Service.

A copy of the School's Special Needs policy is available on request.

Birthdays

We are happy to celebrate your child's birthdays in our Key Worker/Family Group sessions and are willing to share little treats with the children. Please check with staff to ensure any treats are appropriate. Lollipops are not acceptable.

Policies

Copies of all policies are kept in the Headteacher's office and are available for inspection at any time.

Child Protection

'Under the Education Act 2002 (Section 175), schools must make arrangements to safeguard and promote the welfare of children. Parent/carers should know that the law (Children Act 2006) requires all school staff to pass on **any** information which gives rise to a concern about a child's welfare, including risk from neglect, physical, emotional or sexual abuse.

The staff will seek, in general, to discuss any concerns with the parent/carer, and where possible, seek their consent to a referral to Social Care. **Permission will only be sought where such discussion will not place the child at increased risk of significant harm.**

Schools will seek advice from Social Care and other organisations when they have reasonable cause to suspect a child may be suffering or likely to suffer significant harm. Occasionally, concerns are passed on which are later shown to be unfounded. Parents/carers must appreciate that the designated person for child protection was carrying out their responsibilities in accordance with the law and acting in the best interests of all children.'

During our home visits you will be requested to sign to show that you are aware of this process.

Equal Opportunities

The School has an Equal Opportunities Policy and constantly strives to ensure all children have the opportunity to experience a broad and balanced curriculum.

Race Equality

In order to meet statutory responsibilities of the Race Relations Amendment Act, the School has a Race Equality Policy which outlines the School's commitment to tackling racial discrimination, promoting equality of opportunity and good relations between different communities. A copy of the policy is available on request.

Health & Safety

The School has a comprehensive Health & Safety policy. A copy of this is available upon request. Please refer to our Health & Safety leaflets displayed throughout the Centre. Please do not allow your child to use the outdoor play equipment and resources outside of the

session times. **Bedworth Heath Nursery and Children's Centre will not be held liable for any incidents or accidents which take place during these times.**

Sex Education

This is not taught as a formal part of the curriculum but can occur naturally as part of topics, for example, life cycle of animals. Nursery staff will answer any questions sensitively and appropriately to the age of the children.

The Local Neighbourhood

The School is situated in a residential area and our neighbours are very tolerant of us. We do rely very much on their goodwill, so please do not block the entrance to drives with cars – a slightly longer walk from your car eases any possible tension about parking & is better for your child's health & wellbeing. In consultation with the police, we have been advised to use traffic cones to restrict the parking immediately surrounding the Nursery; please make sure you do not park in the coned areas. The PCSO Team will issue warning notices to those parked illegally.

Illness

Please keep your child at home if he/she is not well. It is helpful if you can let us know, either by phone or letter, if they are ill.

Please keep your child at home for at least 48 hrs after the last attack of sickness or diarrhoea.

No Smoking

In the interests of safety and setting a good health example to the children, the School and its' grounds is a no smoking zone.

Dogs

In the interests of safety and hygiene, no dogs are allowed into the Nursery and its' grounds, with the exception of guide dogs. There is an allocated area outside to tie dogs to.

Clothes & Uniform

It is not compulsory for children to wear uniform. We do have a Centre sweatshirt, coat and sunhat which you can buy at reasonable cost through a local stockist if you would like to. Please be aware that the range of exciting & creative experiences we offer can result in children getting quite messy and we would strongly recommend that you send them in old clothes.

We would also ask you to ensure that children are sent in appropriate clothing and footwear. They will always need a coat as we go outside every day, and shoes should be safe, preferably with Velcro fastenings. Flip flops, heels etc are unsuitable for small children to run around in.

To encourage independence in going to the toilet we would ask you to always send your child in loose fitting joggers or similar – belts, braces and dungarees often stop a child from reaching the toilet in time!

Mobile phones

In light of recent child abuse prosecutions, we politely request that mobile phones are only used on the school site to respond to urgent matters.

Jewellery

The children participate in a very active curriculum, please limit jewellery to stud earrings to prevent potential accidents.

Book Library

One of the best ways to encourage children to enjoy reading is to share books with them. Our home-school library allows you and your child to borrow books (only one at a time please), to read together at home.

We also offer 'Story Sacks' for parents to borrow and share with their child

Please keep the books in the covers and bags provided when not in use. If they do get lost or damaged, please tell us so that we can repair or replace them. We know accidents do happen.

Maths Together Games

Our very successful games lending library encourages children and parents to play simple Maths games together at home. These games help to encourage and foster an enjoyment of early Mathematics.

Outings and Visits

As well as outings to the park, woods, etc, we take the children out locally to the shops, etc. Please sign the consent form during the home visit if you agree to your child going off site.

Information

We have many ways of working in partnership with parents and sharing information with you. Most weeks, you will receive a weekly newsletter informing you of dates, outings, curriculum activities and health and safety issues. A range of information for parents is displayed in the Reception Area and cloakrooms.

Parents are welcome at the Centre at any time and are free to stay and talk to the Nursery staff. We welcome parents into the Nursery to help in a variety of ways. Anyone wishing to volunteer their help must be checked by the Criminal Records Bureau for clearance. I am sure you will appreciate that this is for the safety of all children in our care.

THE CHILDREN'S CENTRE

The Children's Centre offers services to support families within the Community.

We offer full **wraparound care** for children who attend the Nursery from 8.00am to 5.30 pm, 50 weeks of the year, in a purpose-built new facility. Children may have their breakfast with us, be taken into the Nursery School for the morning, or stay in the Nurture Nursery and then have a packed lunch in the middle of the day.



In the afternoon, children will be looked after by our highly qualified staff who provide a warm & stimulating care environment. We will provide a tea time snack for those children who stay beyond 4.15pm.

There is a charge for this service but it is very competitive and as we are Ofsted registered, those in receipt of Family Credit can claim back the major costs, we also accept childcare voucher such as 'Computer Share'. Please ask at the Office for an up-to-date list of charges.

Every morning and afternoon there is a '**Nurture Nursery**' for 2-3yr olds in the Children's Centre, which offers children their first experience away from home. There is a small charge for this service and children can attend for 1 to 5 sessions each week. Please contact the School for more information.



Subject to availability we can also offer extended sessions for 2 year olds, again if you need more information please contact the office.

THE PARENT'S CENTRE

We currently run several '**Play & Stay**' sessions for pre-school age children staffed by a qualified Family Support Workers. There is a **Childminder Network** group that meets on a Tuesday morning. These sessions provide opportunities for quality interactions with your child and a full range of activities are planned and delivered.



We also run **courses/groups** for families on a variety of topics. These include Behaviour Management, Baby Massage, Music groups and cooking. Please contact the Office for current details, or look out for our leaflets and posters.



Staff are available to offer **support and advice on parenting**, family and behaviour issues. This can range from one off advice sessions to more frequent home visits to support a particular issue e.g. sleep, weaning, tantrums, toileting etc. Experienced staff are also available to offer support and signpost to services in the wider community



We also run '**Fit 4 play**' and '**Play a Weigh**' sessions at **Exhall Old School Community Centre** and '**Little Leys**' at **Race Leys Primary School** to support the wider community. Please contact the Children's Centre Manager, Sandra Hopwood or the office if you would like further information.

CHARGING POLICY

Aims

This statement sets out the Centres approach to charging, describes each type of activity which will be charged for and explains when charges will be made.

Principles

- All nursery education provided within school hours will be free. This includes materials and equipment provided in school hours by the LA or the school. 'School hours' are those when the Nursery School is actually in session and does not include the break in the middle of the day, aside from your child's assigned 'extended day'(9.00am – 11.30am & 12.45pm – 3.15pm).
- The Centre invites parents and others from time to time to make voluntary contributions towards any part of the Centres activities and to permit the provision of activities, which might not otherwise be possible. For example a suggested voluntary contribution of £1.50 per week provides for healthy snack times, baking, visitors, and additional 'special' resources and activities.
- Stay and Play: There is a suggested voluntary contribution on £1.00 a session to cover refreshments for parents / carers and children
- General fundraising and sponsorship will also be used to permit additional activities. Parents will be informed of the decision to ask for contributions at the planning stage of activities.
- No pupil will be left out of any activity provided in school time because his or her parents cannot or will not make a contribution of any kind if asked to contribute.
- No charges will be made which exceed the actual cost when divided between the participants.
- When parents accompany pupils on an out of school activity, they may be invited to make a contribution towards the cost of transport and/or the activity.
- Parents /Carers are requested to provide two pieces of fruit per child attending the nursery each week.

Wraparound / Nurture Nursery

- These facilities fall outside of the Nursery School Free Entitlement (15 hours per week) and will be charged at the following rates:

•			
•	Breakfast Club	8.00am – 9.00am	£3.60
•	Morning Care Session (session)	9.00am – 11.30am	£3.60 per hour(£9.00)
•	Lunch Care Session (please provide your child with lunch in a sandwich box)	11.30am – 12.45pm	£4.80 (one off charge,
•	Afternoon Care Session (session)	12.45pm – 3.15pm	£3.60 per hour(£9.00)
•	Tea Time Session	3.15pm – 5.30pm	£3.60 per hour
•	Full day	8.00am – 5.30pm	£35.40
•	Nurture Nursery.	Mornings 9.10am – 11.10am	£7.20 per session
		Afternoons 1.00pm – 3.00pm	£7.20 per session

We are able to offer a 10% discount if payments are made by direct debit.

USEFUL NAMES & ADRESSES

School address - Bedworth Heath Nursery School & Children's Centre
 Glebe Avenue
 Bedworth CV12 0DP
 tel/fax; (024) 7636 4188
 e:mail; admin1002@we-learn.com

Warwickshire Education Authority - Mrs Marion Davis
 Strategic Director
 Directorate of Children, Young People & Families
 Saltisford Office Park, Ansell Way
 Warwick CV34 4UL tel; (01926) 410410

* * *

<u>Senior Leadership Team</u>	Miss Amanda King Mrs Sue Orrell Mrs Sandra Hopwood Mrs Karen Barratt	Head Teacher/Head of Centre Assistant Head Teacher Children's Centre Manager Office & Business Manager
-------------------------------	---	---

<u>The Oaks staff</u>	Miss Mary Moore Miss Tracy Daffern Mrs Jane Newbold Mrs Susan Callaghan Mrs Jeanette Forman Mrs Barbara Charles Mrs Cali Wainwright Mrs Jo Blissett	Senior Early Years Educator Senior Early Years Educator Early Years Educator/SEN Assistant Early Years Teaching Assistant Early Years Teaching Assistant Senior Early Years Educator Senior Early Years Educator Early Years Teaching Assistant
-----------------------	--	--

<u>The Maples Staff</u>	Mrs Dawn Smith Miss Rachael Blissett Mrs Sandra Aucott Miss Jo Paton	Nursery Care Supervisor Deputy Nursery Care Supervisor Early Years Teaching Assistant Early Years Teaching Assistant
-------------------------	---	---

<u>The Willows Staff</u>	Mrs Sara Smith Mrs Sharon Jackson	Family Support Worker Family Support Worker
--------------------------	--------------------------------------	--

<u>Office Staff</u>	Mrs Sarah Simmons-Goldsworthy Miss Catherine Gilleran	Administration Assistant Administration Assistant
---------------------	--	--

<u>Centre support Team</u>	Mrs Angela Grant	School Caretaker
----------------------------	------------------	------------------

<u>The Governors</u>	Mrs Denise Flowers Mr Dean Wainwright Miss Amanda King Mrs Sue Orrell Mrs Susan Callaghan Mr Robin Wilson Mr Frank McCarney Mrs Barbara Slater Mrs Sandra Hopwood Mrs Claire Markham Mr Dean Wainwright Mrs Lynne Tipple Mr Andrew Whitmore Mr Greg Halsey	Chair (Community Governor) Vice-Chair (Community Governor) Head Teacher/Head of Centre Teacher Representative Non-teaching Representative LA nominated representative LA nominated representative Community Governor Community Governor Parent Governor, am group 2007/08 Parent Governor, pm group 2007/08 Parent Governor, am group 2009/10 Parent/Governor, am group 2011/2012 Parent Governor, pm group 2011/2012
----------------------	---	--

WARWICKSHIRE SCHOOL TERM & HOLIDAY DATES

2011-2012

AUTUMN TERM	<i>Teacher Training Day</i> <i>Term Starts</i> <i>Half Term</i> <i>Term Ends</i>	Friday 2nd September 2011 Monday 5 th September 2011 Monday 24 th October- Friday 28 th October 2011 Friday 16 th December 2011
SPRING TERM	<i>Teacher Training Day</i> <i>Term Starts</i> <i>Half Term</i> <i>Term Ends</i>	Tuesday 3rd January 2012 Wednesday 4 th January 2012 Monday 13th February – Friday 17 th February 2012 Wednesday 30 th March 2012
SUMMER TERM	<i>Term Starts</i> <i>May Bank Holiday</i> <i>Half Term</i> <i>Term Ends</i>	Wednesday 16 th April 2012 Monday 7th May 2012 Monday 4 th June - Friday 8th June 2012 Friday 20th July 2012

SEPTEMBER 2011

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2011

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOVEMBER 2011

M	T	W	T	F	S	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2011

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2012

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

FEBRUARY 2012

M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

MARCH 2012

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2012

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MAY 2012

M	T	W	T	F	S	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2012

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY 2012

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

AUGUST 2012

M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2012

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- School Holiday
- Public holiday
- Teacher Day

BEDWORTH HEATH NURSERY SCHOOL & CHILDREN'S CENTRE

FIRE DRILL PROCEDURE

IN CASE OF FIRE:-

ALARM

ANY MEMBER OF THE STAFF discovering an outbreak should, without hesitation, sound the fire alarm.

CALLING THE FIRE BRIGADE

ALL outbreaks of fire, however small, or any suspected fire, should be reported immediately to the Fire Brigade, by a nominated person. **DIAL 999.**

Nominated person – Amanda King, Sue Orrell, Sandra Hopwood, Karen Barrett, Dawn Smith, Sara Smith.

EVACUATION

On hearing the alarm, children & parents should be led quietly from the classroom, by the nominated person(s) for each building through the signed Fire Exit to the assembly point by the tree in the corner, closing the doors and windows behind them.

Attendance registers should be taken to the assembly points by the nominated person(s) who should check the toilets and decking area on the way out

With the exception of a search for missing persons by competent persons, **NO-ONE** must be allowed to re-enter the school, without permission from the Fire Brigade.

ROLL CALL

Immediately the group has assembled, a Roll or Count Call should be taken.

ATTACKING THE FIRE

Circumstances will dictate whether fire fighting operations should be attempted.

Fire Fighting must always be secondary to **LIFE SAFETY.**

Named First Aider - Dawn Smith, Tracy Daffern, Sharon Jackson, Sandra Aucott, Rachael Blissett, Jo Blissett, Barbara Charles

A Final Reminder

Our main entrance gate is very close to the main road, therefore we request you to :

REMEMBER TO BOLT THE SCHOOL GATE
AT ALL TIMES AS A CHILD CAN SO QUICKLY GET
OUT ONTO THE ROAD.

For the safety of your children we advise that they hold a
adults hand when leaving the School site.